

WESTERN ASSOCIATION OF STATE HIGHWAY AND TRANSPORTATION OFFICIALS

Resolution 01-20

Delegation of Authority for the 2020 WASHTO Chief Executive Officers Retreat

Whereas, the WASHTO Constitution, Article II, states "The purpose of WASHTO is to serve its member departments by ... "providing a forum for exchanging ideas, exploring and adapting techniques, promoting quality and best practices for implementation;" and

Whereas, the 2020 WASHTO Chief Executive Officer (CEO) Retreat will be hosted in a location accessible by all participants; and

Whereas, in order to facility the meeting, WASHTO will need to enter into contracts with vendors who supply goods and services for the meeting; and

Whereas, the WASHTO Constitution requires the Board for Directors to submit any Board of Director Resolutions to the Resolution Committee and give members of the Board of Directors no less than 48 hours to consider a resolution in order to constitute official action taken by the association; and

Whereas, the Constitution requires 10 department member votes in person or 12 department email votes in order to pass a resolution; and

Whereas, it costs WASHTO an estimated \$13,000 to facilitate the annual CEO Retreat; and

Whereas, it is in the best interest of the association to delegate its authority to enter into contracts for goods and services for the 2020 CEO Retreat to agents and employees of the Nebraska Department of Transportation.

Now, Therefore Be It Resolved, that WASHTO hereby delegates on its behalf authority to enter into contracts for goods and services to the WASHTO President for the sole purpose of hosting the annual retreat meeting of the Board of Directors; and

Be it Further Resolved, that WASHTO will cover actual expenses of the participants for the 2020 CEO Retreat. This fee covers the actual cost of lodging, meals, transportation, incidentals, facilities, and activities.

Be it Further Resolved, that the authority to contract as expressed herein, includes but is not limited to, lodging, marketing, beverage and food accommodations, event management services, and procurement of materials and services for onsite and offsite meeting-related activities.

Adopted by the WASHTO Board of Directors on xx.



Kyle Schneeweis
WASHTO President

3/20/2020

Date