



WASHTO Board of Directors Meeting

AASHTO Spring Meeting – Seattle, Washington

May 18, 2023

I. Welcome/ Call to Order/ Roll Call

President Joel Jundt called the meeting to order at 8:06 a.m. PT and asked for a roll call from those present in the room.

II. Statement from the President

Jundt made a brief statement to thank everyone for coming and to:

- congratulate AASHTO President Roger Millar and Washington Department of Transportation (WSDOT) on a success AASHTO Spring Meeting,
- introduce Kari Kroll as the current WASHTO Secretary, and
- acknowledge Directors Jennifer Toth (AZ), Tracy Larkin Thomason (NV), and Vicki Kramer back their respective state DOT and now on the WASHTO Board of Directors.

III. Approval of October 23, 2022 Meeting Minutes

Jundt asked for a motion to approve the October 23, 2022 meeting minutes.

A motion was made by Director Mack Long (MT) and seconded by Executive Director Carlos Braceras (UT) to approve the meeting minutes as presented. All present voted aye by voice vote. The motion carried.

IV. Treasurer's Report

Jundt presented in the Treasurer's Report for Matt Swift, the Treasurer, has left Oklahoma Department of Transportation. The follow items were shared:

- Taxes were filed for FY2022.

- There was a request to create a WASHTO email address. It would require WASHTO to sign up for additional web services. This idea is on hold until the new Treasurer can investigate. We will add the topic as an agenda item for the June 2023 meeting, when more information can be shared.
- The Cvent contract with WASHTO ends December 31, 2023. It is recommended the new Treasurer investigate if Cvent contract should be renewed. We will add the topic as an agenda item for the June 2023 meeting.

Jundt went through the April 07, 2023 bank statement line by line and explained the expenses (**ATTACHMENT A**).

A motion was made by Director Ed Sniffen (HI) and seconded by Executive Director Carlos Braceras (UT) to approve the Treasurer's report. All present voted aye by voice vote. The motion carried.

V. Report from AASHTO (Jim Tymon was not present).

Jundt shared that during the AASHTO Executive Committee talked about the Emerging Leaders Program. Secretary Roger Millar (WA) gave a status update. WASHTO brought to the Emerging Leaders Program to the AASHTO Strategic Management Committee and Executive Committee. Tymon has people talking to the current service provider in Kansas that offers the trainings and seeing what they will be able to accommodate the request. Millar shared that that this time, they were not ready to make a report at this meeting but hope to have more to share at the WASHTO meeting in June 2023.

It was also suggested that they reach out to a few of the state to discuss how the program was administered in the past. Millar shared that NASTO noted they used to have a similar program on the east coast.

VI. Old Business: Upcoming Annual Meetings

Jundt asked for updates on the upcoming WASHTO Annual Meetings.

- **2023** – Director Ed Sniffin (HI) shared that the meeting has approximately 600 registered and confirmed that the financial situation is looking good. He noted three emails that will be sent on the following items: roll call protocol, CEO dinner, and dress code at the meeting.

- **2024** – Director Vicki Kramer (NE) shared that the meeting will be held in Omaha not Lincoln as noted on the agenda and that the exact dates are soon to come.
- **2025** – Director Mack Long (MT) shared that Montana is prepared to host the meeting and it may end up in Northern Idaho just over the Montana border. The details are still being work out.

Jundt moved item VII. State Issues to the end of the agenda

VII. Committee Reports

a. Business Committees

i. **Nomination Committee** – Executive Director Carlos Braceras (UT)

Braceras shared that the committee has met and looking to fill two positions: WASHTO Vice President and WASHTO Treasurer.

- The Vice President position recommendation will be shared at the June 2023 meeting.
- The Treasurer position recommendation is for Amber Coulson of WSDOT to replace Matt Swift of Oklahoma DOT. She is the Director of Budge and Financial Analysis.

A motion was made by Executive Director Carlos Braceras (UT) and seconded by Secretary Roger Millar (WA) to appoint Amber Coulson as the WASHTO Treasurer. All present voted aye by voice vote. The motion carried.

ii. **Resolution Committee** – Director Jennifer Toth (AZ) was appointed by President Jundt

Toth shared that there are currently no resolutions from the committee.

Jundt shared that a draft resolution will be sent to Director Toth from Matt Swift regarding Colton Snelling and is work on the webpage.

iii. **Auditing Committee** – Director Ed Sniffen (HI)

Sniffen shared there was an audit and there were no adverse findings.

b. Standing Committees

i. **Highway Transport Committee** – Commissioner Ryan Anderson (AK) was appointed by President Jundt

Anderson shared he was new to the committee. Brad Martin (MT) is their chairman and their next scheduled meeting is October 11 – 12 in Colorado. He also noted he'll be bringing a resolution to the June 2023 meeting regarding emergency load management.

Jundt asked that the final draft be provided to Director Jennifer Toth (AZ) for the Resolution Committee to submit to the Board.

ii. Construction and Materials Committee – Director Tony Tavares (CA) was appointed by President Jundt

Tavares shared he is new to the committee and that the committee met on March 28, 2023 in Missoula, MT. At the meeting, in construction, the notable issues that were discussed were workforce staffing, supply chain issues, and contractor availability. In maintenance, the notable issue discussed was the balance mix design acceptance across state lines and the implementation of recycled materials.

Tavares also shared that current chair Chris Christopher of WSDOT has been replaced with the new chair Tisha Clark of New Mexico DOT. Their next meeting will be April 9 – 11, 2024 in Fargo, ND.

iii. Maintenance Committee – Secretary Joel Jundt (SD)

Jundt shared the committee will be meeting in Boise, ID on August 14-16, 2023. He shared this committee gathers input and exchange information/ideas on maintenance issues that helps address current challenges such that states don't have to "reinventing the wheel".

iv. Civil Rights Committee – Secretary Roger Millar (WA)

Millar shared the committee is chaired by Earl Key, Director of Office of Equity and Civil Rights at WSDOT. They have been active. They are taking action toward creating a scholarship to ensure equality for state members can attend the AASHTO /WASHTO meetings. They have a fund balance and plan to start using it.

v. TSMO Committee – Director Tracy Larkin Thomason (NV) was appointed by President Jundt

Larkin Thomason shared that the committee met on Monday, May 15, 2023 and is currently in transition and looking for nomination for chair and secretary that they will be chosen in July.

They are also working on TSMO and modeling workshops and scheduling their TSMO modeling maintenance with Federal Highway Administration (FHWA).

IX. **New Business**

Executive Director Carlos Braceras (UT) presented to the Board the idea of an avalanche mitigation meeting. He asked the Board if there would be value to get the avalanche professionals together within the WASHTO states.

Secretary Roger Millar (WA) suggested canvassing the avalanche professional to see if they want to meet in another group. He shared that WSDOT has two issues regarding avalanche control; the Department of Defense wants their artillery back that is currently used by Washington's avalanche team and aging staff that are retiring with their knowledge and skills.

Commissioner Ryan Anderson (AK) said Alaska would be interested in participating. He mentioned the new technologies including drones and that he'd find comfort in knowing how others are facing the challenges.

Director Tracy Larkin Thomason (NV) and Director Tony Tavares (CA) said their states would be interested in participating too.

Executive Director Braceras (UT) will reach out to all the states to see if there is interested and report back at the June 2023 meeting their findings.

X. **CEO Retreat**

President Joel Jundt asked if the CEOs would be interested in doing a couple day CEO Retreat. Great opportunity for exchange, networking, and engaging with each other.

President Jundt and Kari Kroll will put something together. The location suggested was Rapid City, SD

VIII. **State Issues**

President Jundt asked the state representatives around the table to share some significant items/issues that they are dealing with.

Alaska – Commissioner Ryan Anderson

- Legislation session ended without the House adjourned without a budget
- Inflation is an issue / IJJA grants are helping fill some of the funding gaps
- Investing with multimodal approach / marine and airports
- Building ice roads

Idaho – Chief Engineer Blake Rindlisbacher

- Price increases up 30% on bids over last year. Increase with IIJA helpful has helped
- Governor and State Legislature supportive of transportation
 - \$200 million toward bridges in poor condition for last two years
 - \$100 million grants for local systems will be administered by DOT – hoping for 25-30 communities' benefits for long overdue systems
 - If successful, hoping for repeat next year
 - Bonding opportunities have also been used to the last two years to help with repair/replace bridges and roads
- Legislature believes government should be small and lose staff, Idaho DOT will take a run in 2024 to increase staff by 100-150 position.

Oregon – Assistant Director, Travis Brouwer

- Legislation still in session. Their biggest bill up that is being debated is for a bridge on the state line with Washington matching funds. This session has been about operations and maintenance. O&M deficit – cut 5% plus two more, which got the attention of legislators. The legislature has diverted DMV money to capital from maintenance. Legislation did not pass this year but they will focus on transportation investments package in 2025.
- Experiencing a fuel tax revenue gap of 2% due to zero emission vehicles.

Wyoming – Chief Engineer Mark Gillett

- Inflation is creating issues such that project in the STIP are being pushed back.
- Workforce issues/ hardest hit are maintenance and highway patrol with engineers in close third.
- Issues with state revenues coming in such that in 3 years they may not being able to match their federal formula funds
- Operation issue – keeping I-80 open in the winter has been difficult - not because of the snow but due to strong wind which created numerous visibility problems. Looking at possibility of making changes (or even relocating) I-80 near Laramie, WY.

Montana – Director Mack Long

- Legislature has ended. They only meet every other year. His agency has spent lots of travelling and meeting with individual legislators which has help immensely building common ground.
- MT had surplus this past year and \$100 million will be available for as discretionary funds.
- Governor was supportive to alternative delivery methods for construction. Legislature passed all types of alternative delivery methods for securing construction contracts.
- They are now needing to delivery on projects as legislature and people want to see the action, not just hear about it.

Arizona – Director Jennifer Toth

- Number of fatalities
- Record snow falls and with the number of freeze thaw cycles they are experiencing numerous issues with potholes and pavement distresses. To address these pavement issues, the legislature granted additional funds.
- State budget was passed but to do this there were tremendous negotiations over the course of the session.
- Legislation not adjourned yet. There is debate over a city sales tax extension bill that will be an issue if it is not passed.

Texas – Deputy Executive Director Brandye Hendrickson

- Final days of legislative session
- They approved an increase in funding for aviation and ports, an additional 349 more employees, a cost of living increase (first time in over a decade) - 5%/ year for 2 years, and an EV registration fee (\$400 purchase, \$200 / year).
- \$100 billion 10 year program / 3 consecutive years \$12 billion lettings
- Experiencing over 30% increase in construction costs
- Struggling with discretionary grant funds. Looking at creative ways to partner with locals/ creation of discretionary grant working group
- Sending out a \$250 million call for transportation alternative funding – developed new large projects program (up to \$25 million) for community grants
- North Houston Highway Improvement Program (NNHIP) has been on pause for 2 years while FHWA and US DOT investigated complaints of Title 6 violations as well as responsibilities under NEPA. After 2 years and \$2 billion construction increase, Texas got to a voluntary resolution with FHWA with no finding and can begin to move forward again.

Washington – Secretary Director Millar

- Legislature has been busy/ second revenue increase in the Governor's tenure
 - Bad – for FY2023, there will be an \$17 billion increase but all projects will need to start by July 1, 2023. This will double their capital program and there will not enough money to finish all the project in the years to come.
 - Good –there were increase funds for public transit (\$5 billion) and active transportation (\$3 billion). For the Complete Street Directive – questioning when preservation becomes reconstruction project
- The requirement to reestablish habitat for fish passage is gaining and they are approaching the halfway point. The goal is to replace culverts in Pudget Sound to let fish pass through these structures installed years ago. This was mandated via a court order. They are bundling projects and using design build as the contracting methods. Costs are coming in significantly higher than originally estimated(\$600,000 / culvert is actually costing \$10 Million /

culvert) . Difficulty finding contractors/consultants and this issue is affecting the cost to get this work done.

- Visited all the Ferry Fleet employee to hear what is on their minds. He suggested other states go to their employees as well to listen to their concerns. Issues include high moral but hard to sustain/ longevity replacement

California – Director Tony Tavares

- Over the past winter: 13 storms/ \$1 billion in damage / 79 state highways and interstates closed at one time
- Met with maintenance crews as many had worked 24/7. They have 100 snow blowers that have been seen lots of use and are almost dead and need replacement
- Fast warm up has caused flooding issues in the central valley / \$100 million ag damage
- Legislation still in session/ one of heaviest transportation session/ around Transit system cliffs – moving toward multimodal
- State budget deficit / \$15 billion from general funds will be cut by \$3 billion this year
- Delivery of broadband / 10,000 miles / 5 regional contracts / kicking-off work orders now
- Thank for WASTO financial support to help with two CalTrans employees that were killed last year.

North Dakota – Director Ron Henke

- Legislature ended / they meet every two years
- Inflation / construction cost are up
- EV charging stations - legislators are not on board to match federal funds with state funds. They were successful and won grants to build the charging stations.
- Buy America issue – with pumps they use to manage storm water, there are no American made pumps so they have no ability to purchase these pumps. But they can “lease” pumps if not American made, so that is what they are doing.
- The legislators passed a primary seatbelt law – big win! North Dakota had 98 fatalities last year.
- Employees will receive a 6% pay increase this year and 4% pay increase next year for cost of living. There is also an equity package in the salary budget.
- Lost defined benefit package
- Motor excise tax - 50% will now go to DOT which is \$200 million bump
- New Flex Fund which will allow DOT to do construction on any road within the state which will help upgrade some of the local government roads.

Utah – Executive Director Carlos Braceras

- Workforce issues – can't find contractors, consultants, and environmental expertise
- Lost Defined Benefit = retention issues vs attraction issue/ employees get 5% pay increase
- DOT is well-funded - \$250 billion plus \$1 billion one time over the last three years to accelerate projects
- Active Transportation – New program to enhance connecting recreational trails. Program will be 60/40 and will go towards connected trails. This is a Governor initiated program designed to for Regional Statewide trail set at \$45 million per year
- Building new transit systems
- Environmental document on Little Cottonwood Canyon – bid issue and will need to manage expectations

The following state didn't get a chance to share and President would look for comment at the June 6, 2023 meeting: Colorado, Hawai'i, Nebraska, Nevada, New Mexico, Oklahoma, and South Dakota.

The meeting was adjourned at 9:28 a.m. PDT



Statement Ending 04/30/2023

WASHTO

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Account Number: XXXXXXXXXXXX6266

ADDRESS SERVICE REQUESTED

WASHTO
C/O MATTHEW SWIFT, SAPM DIVISION ENGINEER
200 NE 21ST ST
OKLAHOMA CITY OK 73105-3204

Managing Your Accounts

	Branch Name	Pierre
	Branch Phone Number	605-224-9233
	Mailing Address	PO Box 1178 Pierre, SD 57501
	Website	www.ABT.bank

Summary of Accounts

Account Type	Account Number	Ending Balance
INTEREST CHECKING FOR BUSINESS	XXXXXXXXXXXX6266	\$63,825.02

INTEREST CHECKING FOR BUSINESS-XXXXXXXXXXXX6266

Account Summary

Date	Description	Amount
04/01/2023	Beginning Balance	\$63,798.80
	1 Credit(s) This Period	\$26.22
	0 Debit(s) This Period	\$0.00
04/30/2023	Ending Balance	\$63,825.02

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.50%
Interest Days	30
Interest Earned Not Paid	\$0.00
Interest Paid This Period	\$26.22
Interest Paid Year-to-Date	\$107.95

DEPOSITS

Date	Description	Amount
04/30/2023	Accr Earning Pymt Added to Account	\$26.22

1 item(s) totaling \$26.22

Daily Balances

Date	Amount	Date	Amount
04/01/2023	\$63,798.80	04/30/2023	\$63,825.02

Overdraft and Returned Item Fees

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

GO PAPERLESS WITH E-STATEMENTS

Log In on a Desktop > Profile > Electronic Statements > Edit

IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC TRANSFERS (Consumer Accounts Only)

Telephone us at 605-224-9233 or write to us at: American Bank & Trust, PO Box 1178, Pierre, SD 57501 as soon as you can, if you think your statement or receipt is wrong or if you need more information about a transfer on the statement or receipt. We must hear from you no later than 60 days after we sent you the FIRST statement on which the error or problem appeared.

- Tell us your name and account number (if any).
- Tell us the dollar amount of the suspected error.
- Describe the error or the transfer you are unsure about and explain it as clearly as you can as to why you believe it is an error or why you need more information.

We will investigate your complaint and will correct any error promptly. If we take more than 10 business days to do this, we will credit your account for the amount you think is in error; so that you will have use of the money during the time it takes us to complete our investigation.

WHAT TO DO IF YOU THINK YOU FIND A MISTAKE ON YOUR STATEMENT

If you think there is an error on your statement, write to us at: American Bank & Trust, PO Box 1178, Pierre, SD 57501.

In your letter, give us the following information:

- Account Information: Your name and account number
- Dollar Amount: The dollar amount of the suspected error
- Description of Problem: If you think there is an error on your bill, describe what you believe is wrong and why you believe it is a mistake.

You must contact us within 60 days after the error appeared on your statement. You must notify us of any potential errors IN WRITING. You may call us, but if you do, we are not required to investigate any potential errors and you may have to pay the amount in question. While we investigate whether or not there has been an error, the following are true:

- We cannot try to collect the amount in question, or report you as delinquent on that amount.
- The charge in question may remain on your statement, and we may continue to charge you interest on that amount. But, if we determine that we made a mistake, you will not have to pay the amount in question or any interest or other fees related to that amount.
- While you do not have to pay the amount in question, you are responsible for the remainder of your balance.
- We can apply any unpaid amount against your credit limit.

INFORMATION ON PERSONAL LINES OF CREDIT / HOME EQUITY LINES OF CREDIT / READY RESERVE / DREAM LINES

We calculate the finance charge on your account by applying the periodic rate to the 'daily balance' of your account for each day in the billing cycle. To get the 'daily balance' we take the beginning balance of your account each day, add any new purchases/advances/fees, and subtract any unpaid interest or other finance charges and any payments or credits. This gives us the daily balance.

April 2023 Checking

WASHTO Checking
5/2/2023

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Reconciliation Summary

BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:			63,798.80
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Service Charge	0	Items	0.00
Interest Earned	1	Item	26.22
Ending Balance of Bank Statement:			63,825.02

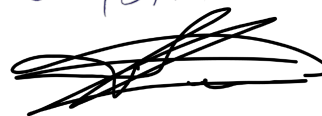
YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:			63,825.02
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Balance as of 4/30/2023:			63,825.02
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Ending Balance:			63,825.02

Reconciled by Matthew Swift on 2023.05.02



Reviewed by Tarek maarouf on 2023.05.02



April 2023 Checking

WASHTO Checking
5/2/2023

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Uncleared Transaction Detail up to 4/30/2023

Date	Num	Payee	Memo	Category	Clr	Amount
Uncleared Checks and Payments						
Total Uncleared Checks and Payments					0 Items	0.00
Uncleared Deposits and Other Credits						
Total Uncleared Deposits and Other Credits					0 Items	0.00
Total Uncleared Transactions					0 Items	0.00

ATTACHMENT A

WASHTO Treasurer's Report - Matthew Swift
Fiscal Year 2023 (2022.10.01 - 2023.09.30)
Report Date - 2023.05.02

BEGINNING BALANCE (10/01/2022)		\$22,810.08
Checking Account		\$20,693.05
Savings Account		\$2,117.03
INFLOWS		
Checking Interest		\$188.38
Savings Interest		\$2.99
WASHTO 2022 Surplus Revenue		\$62,326.56
TOTAL INFLOWS		\$62,517.93
OUTFLOWS		
Memorializing Workers Killed in the Line of Duty		\$4,000.00
Alaska		
Arizona		
California	\$4,000.00	
Colorado		
Hawaii		
Idaho		
Montana		
Nebraska		
Nevada		
New Mexico		
North Dakota		
Oklahoma		
Oregon		
South Dakota		
Texas		
Utah		
Washington		
Wyoming		
Quality Award		
Alaska		
Arizona		
California		
Colorado		
Hawaii		
Idaho		
Montana		
Nebraska		
Nevada		
New Mexico		
North Dakota		
Oklahoma		
Oregon		
South Dakota		
Texas		
Utah		
Washington		
Wyoming		

ATTACHMENT A

Scholarship Fund

Alaska
Arizona
California
Colorado
Hawaii
Idaho
Montana
Nebraska
Nevada
New Mexico
North Dakota
Oklahoma
Oregon
South Dakota
Texas
Utah
Washington
Wyoming

TRAC & RIDES

Travel Expenses

Alaska
Arizona
California
Colorado
Hawaii
Idaho
Montana
Nebraska
Nevada
New Mexico
North Dakota
Oklahoma
Oregon
South Dakota
Texas
Utah
Washington
Wyoming

Annual Meeting

CEO Retreat

Recognition of Officers & Gavel Transfer

Hewes Award

Emerging Leaders

Miscellaneous

WP Engine - Web Platform Fee	\$300.00
Quicken	59.88
Go Daddy - Website Domain Fee	21.17
Atchley & Associates - FY2022 Tax Preparation	\$3,342.02
Cvent - Meeting Registrations	\$11,659.90

TOTAL OUTFLOWS

\$19,382.97

Transfer from Savings to Checking

ATTACHMENT A

Checking Balance	\$63,825.02	
Savings Balance	\$2,120.02	
ENDING TOTAL BALANCE		\$65,945.04
ACCOUNTS RECEIVABLE		\$174,004.77
WASHTO 2023 Seed Money	\$30,000.00	
Standing Committee Balance	\$144,004.77	
Civil Rights - 0982	\$61,951.14	
Construction/Materials - 2665	\$37,800.78	
Highway Transport - 6434	\$18,714.19	
Maintenance - 6437	\$25,538.66	
TSM&O		

* Balances reflect uncleared checks and payments.